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**RECORD OF PROCEEDINGS  
Fairmount Fire Protection District  
Board of Directors Regular Meeting  
September 13, 2023**

Vice President Tom Young called to order the Regular Business Meeting of the Fairmount Fire Protection District Board of Directors on Wednesday, September 13, 2023, at 4:03 P.M. The Board has determined that it is in the best interest of the Board, participants, and the public to hold the meeting in person for Board members and guest participants and allow the public to participate in person or virtually. Information on attending the meeting virtually was posted on the agenda.

**MOMENT OF SILENCE:**

A moment of silence was observed for all fallen firefighters and police officers.

**ROLL CALL:**

Board Members:

Robert Wilson II, President  
Tom Young, Vice President  
Holly Neumann, Secretary  
Nate Farley, Treasurer  
Craig Corbin, Director

Also present were Acting Chief Snyder, Deputy Chief Lock, Human Resources Amber Oeltjenbruns, and Attorney for the District, Kelley Duke (on Teams). District personnel: Fire Marshal Ipatenco (on Teams).

**GUESTS PRESENT:**

Arvada Fire Protection District personnel Nicole Stewart and Amy Rogers.

**APPROVAL OF THE AGENDA:**

The Board reviewed the agenda for the September 13, 2023, Regular Board Meeting.

On a motion by Secretary Neumann, with a second by Director Corbin, the Board unanimously voted to approve the agenda for the September 13, 2023, Regular Board Meeting as revised







with the addition of Old Business related to the auto aid and mutual aid agreements with the City of Golden Fire Department.

**APPROVAL OF MINUTES:**

The Board reviewed the minutes for the August 9, 2023, Regular Board Meeting and the revised minutes of June 14, 2023.

On a motion by Secretary Neumann, and a second by Director Corbin, the Board unanimously voted to approve the minutes for August 9, and June 14, 2023, Regular Board Meetings as presented.

**PUBLIC COMMENTS/GUEST SPEAKERS:**

Community guests Dawn Resling and Toni Winkler expressed interest in future board vacancies and inquired about the application process.

**CHIEF'S REPORT:**

(See Attached Chief's Report)

Chief Snyder reported on items included in the written report, highlighting information related to wildland deployment, comprehensive physicals for paid operational employees, policy development, and a save the date announcement for the Fire and Life Safety Day on October 7 from 10:00-2:00 p.m. at station 31.

Chief Snyder also introduced Amber Oeltjenbruns, who began employment August 21.

**FINANCIAL REPORT:**

Alan Ibarra with Haynie & Company reviewed the Annual Financial Report and Independent Auditor's Report for 2022.

On a motion by Director Corbin, and a second by Secretary Neumann, the Board unanimously voted to accept the Annual Financial Report and Independent Auditor's Report for 2022 pending report approval from Attorney Duke.

Joint Finance Director Nicole Stewart reviewed the July financial notes reporting the cash position remains at a healthy balance, there are no concerns with revenue, and the general fund total expenditures are trending under budget. An update on 2024 budget planning included information related to legislative challenges with SB23-303-PropHH, assessed valuation of





property, and a salary analysis. The proposed budget will be presented at the regular meeting on October 11, 2023.

**TREASURER'S REPORT:**

(See attached Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual)

On a motion by Vice President Young, with a second by Secretary Neumann, the Board unanimously voted to approve the Financial Statement ending July 31, 2023, as presented.

**SECRETARY'S REPORT:**

Secretary Neumann stated there was no report.

**OLD BUSINESS:**

On a request from Vice President Young, the Board discussed the auto aid and mutual aid agreements with the City of Golden Fire Department and agreed to review the existing agreements in consideration of recommended changes from Attorney Duke.

**NEW BUSINESS:**

Finance Director Stewart discussed the resolution to join the Colorado Local Government Liquid Asset Trust as a follow-up to her previous recommendation.

On a motion by Director Corbin, with a second by Treasurer Farley, the Board unanimously voted to approve the resolution authorizing Fairmount Fire Protection District to join the Colorado Local Government Liquid Asset Trust.

On a motion by Director Corbin, with a second by Secretary Neumann, the Board unanimously for the overall purchasing card credit limit to increase, not to exceed two percent of the total district budget and include associated language in the stated financial policies.

**ATTORNEY'S REPORT:**

The attorney's report was stated as written in the attorney-client privileged memorandum with no further information required.

**EXECUTIVE SESSION:**

An executive session began at 5:01 p.m. pursuant to C.R.S. 24-6-402(b)(e) to provide legal advice regarding matters subject to negotiation and instruct negotiators on matters related to the IGA with Arvada Fire Protection District.





**ANNOUNCEMENTS:**

No announcements were made.

**ADJOURNMENT:**

**Do not have this information.**

**APPROVAL:**

We attest that the foregoing minutes, which have been approved by the affirmative majority record of the meeting held on the date stated above.

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Nate Farley, Treasurer

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Holly Neumann, Secretary

